

FREQUENTLY ASKED QUESTIONS

HOW CAN I FIND OUT IF MY PREFERRED RESERVATION DATE IS AVAILABLE?

YOU CAN CHECK OUR ONLINE CALENDAR FOR AVAILABILITY AT WWW.KELLERMAINSTREETDEPOT.COM AND CLICK ON 'THE KELLER ROUNDHOUSE'. SCROLL DOWN THE PAGE TO THE CALENDAR. IF THERE ARE TIMES LISTED ON A DATE, THOSE TIMES ARE ALREADY BOOKED. OR, GIVE US A CALL AT 817-379-0525.

HOW CAN I MAKE A RESERVATION?

TO RESERVE A DATE, YOU WILL NEED TO FILL OUT OUR RENTAL AGREEMENT AND PAY THE REFUNDABLE \$300 SECURITY DEPOSIT. THE RENTAL AGREEMENT CAN BE SCANNED AND EMAILED TO US. PLEASE NOTE THAT THE SECURITY DEPOSIT DOES NOT APPLY TOWARD THE RENTAL FEE, BUT THE SECURITY DEPOSIT WILL BE REFUNDED AS LONG AS YOU DO EVERYTHING LISTED IN THE RENTAL AGREEMENT, AND THERE ARE NO DAMAGES.

WHAT FORMS OF PAYMENT DO YOU ACCEPT?

WE ACCEPT CASH, CHECK (PAYABLE TO KELLER MAIN STREET DEPOT), CREDIT/DEBIT CARDS OVER THE PHONE (817-379-0525), AND ZELLE. ZELLE PAYMENTS SHOULD BE MADE TO SUSAN@KELLERMAINSTREETDEPOT.COM. IF YOU PAY BY ZELLE, BE SURE TO INCLUDE YOUR ZELLE ACCOUNT INFORMATION ON THE RENTAL AGREEMENT TO FACILITATE THE REFUND OF YOUR DEPOSIT BY ZELLE (IF APPROPRIATE). TO PAY BY CASH OR CHECK, YOU WILL NEED TO TAKE IT (WITH YOUR RENTAL AGREEMENT AND ANY OTHER DOCUMENTS NEEDED) TO MAIN STREET DEPOT, 204 S. MAIN, AND PLACE IT INSIDE THE BLACK LOCKBOX TO THE LEFT OF THE FRONT DOOR. YOU MAY ALSO MAIL CHECKS, BUT DO NOT MAIL CASH. CHECKS SHOULD BE MADE PAYABLE TO KELLER MAIN STREET DEPOT (NOT THE KELLER ROUNDHOUSE) AND MAILED TO:

**KELLER MAIN STREET DEPOT
204 S. MAIN STREET, SUITE #250
KELLER, TX 76248**

DO YOU PROVIDE TABLES AND CHAIRS?

YES, WE PROVIDE 12 ROUND TABLES (60"), 12 RECTANGULAR TABLES (8' X 2.5') AND APPROXIMATELY 112 CHAIRS INCLUDED WITH YOUR RENTAL. YOU MAY BRING IN

YOUR OWN TABLES/CHAIRS IF YOU WISH. IF YOU FIND THAT A TABLE IS BROKEN (WHICH HAPPENS OCCASIONALLY), PLEASE LET US KNOW.

WHAT ELSE IS PROVIDED WITH MY RENTAL?

- **KITCHEN AREA WITH LARGE GRANITE COUNTERTOP**
- **2 RESTROOMS**
- **2' X 4' DRINK CADDY ON WHEELS THAT YOU CAN KEEP DRINKS COLD ON ICE**
- **REFRIGERATOR WITH TOP FREEZER. PLEASE NOTE THAT WE DO NOT PROVIDE ICE.**
- **BLUETOOTH SPEAKER**
- **MICROWAVE**
- **ALL CLEANING EQUIPMENT (BROOMS AND MOP) AND CLEANING SOLUTIONS ARE PROVIDED FOR YOU TO CLEAN AFTER YOUR RENTAL SO THAT THE FACILITY IS CLEAN AND READY FOR THE NEXT EVENT.**
- **NICE PATIO AREA COMPLETE WITH 4 TABLES EACH HAVING 4 CHAIRS AS WELL AS BENCHES FOR OUTDOOR SEATING**
- **PAPER TOWELS, TOILET TISSUE AND TRASH BAG LINERS ARE STOCKED FOR YOUR USE.**

DO YOU PROVIDE TABLECLOTHS?

TABLECLOTHS ARE AVAILABLE FOR RENT (BASED ON AVAILABILITY). WE HAVE EITHER BLACK OR WHITE FOR BOTH THE ROUND AND RECTANGULAR TABLES. TABLECLOTHS ARE \$12 EACH TO RENT AND MUST BE PICKED UP AND RETURNED TO MAIN STREET DEPOT, 204 S. MAIN, KELLER, TX (ON A TABLE BEHIND THE RECEPTION DESK). PLEASE BE SURE TO COME TO MAIN STREET DEPOT DURING NORMAL BUSINESS HOURS, M-F, 8 AM TO 5 PM. THERE IS A SEPARATE ADDENDUM (WHICH CAN BE FOUND ON OUR WEBSITE) THAT NEEDS TO BE FILLED OUT AND RETURNED IN ORDER TO RENT THE TABLECLOTHS. TABLECLOTH RENTAL FEES NEED TO BE PAID ALONG WITH THE RENTAL FEE.

DO YOU HAVE WIFI AT THE FACILITY?

YES, WIFI IS AVAILABLE. IF NEEDED, PLEASE CHECK THE BOX ON THE RENTAL AGREEMENT. THE FEE FOR WI-FI IS \$10. A LOGIN CODE WILL BE PROVIDED FOR ACCESS. IF YOU DO NOT RECEIVE THE WIFI CODE IN AN EMAIL FROM US, PLEASE CALL US PRIOR TO YOUR EVENT.

DO YOU OFFER CLEANING SERVICES AFTER OUR EVENT?

PLEASE CALL US AT 817-379-0525 TO INQUIRE ABOUT OUR CLEANING SERVICES.

